



LESLIE KEENAN, *MUSE*

WRITING COACHING

CLASSES • EDITING

Coaching Policies

- A three-month commitment is required for all new clients.
- Sessions are booked in three-month intervals, with 30 days' notice required to change the session time permanently, or end the coaching after the initial three-month period..
- Sessions are conducted over the telephone and end at scheduled time.
- The monthly fee is due on the last day of the prior month.
- Clients will not receive credit for missed sessions.
- All sessions and written material are held in strictest confidence.

Signed and agreed:
